

GEORGIA HIGH SCHOOL ASSOCIATION

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Competition Registration Information

The competition season for the 2008-2009 school year has been designated by the GHSA as beginning Aug 16, 2008 and ending with the state championship on November 8, 2008. We will follow the same registration procedures as last year.

For Host Schools

1. If you are hosting a competition during the 08-09 school year, you must request sanctioning from the GHSA by **MAY 5, 2008** (before the end of the 07-08 school year). Use the "Request for Sanction of Event" form. **This form is included in the GHSA Cheerleading Manual given out at rules clinics. The form is also available from your athletic director, or on the GHSA (www.ghsa.net) and GCCA (www.georgiacheer.net) websites.** *Schools must request sanctioning before the end of the 07-08 school year so that teams can make decisions over the summer as to where they will compete in the fall and meet the earlier deadlines for registration.*
2. The host school will use a standardized contract for teams to register for its competition. Tournament directors will decide the date, time, and entry fees, but all other information will be standardized. Use the "Contract for Cheerleading Competitions" form. **This form is included in the GHSA Cheerleading Manual given out at rules clinics. The form is also available from your athletic director, or on the GHSA (www.ghsa.net) and GCCA (www.georgiacheer.net) websites.** Host schools will send their contract to the GHSA, and it will be placed on the GHSA and the GCCA websites for competing coaches to download. The sooner you send your contract, the sooner competing coaches can download it and register for your competition. **The easiest way to send your contract is to email it to the GHSA (ghsa@ghsa.net).** *The GHSA will not advertise extra information, such as middle school competitions, tumble offs, pre-orders for t-shirts, etc. Therefore, host schools may also continue to mail information inviting schools to compete (as they have in the past). Either way, the official GHSA contract must still be used.*
3. **ALL** contracts will have a registration deadline of **August 5, 2008**. Competing coaches will have to send the host school their registration fees and contracts to be RECEIVED by this date. It does not matter when the competition date is. There is only one deadline for registration. **The GHSA is committed to respecting this deadline date.**
4. August 10, 2008 is the Cancellation Date. The host school will use the "Confirmation/Cancellation" form to notify the GHSA and registered

- schools of which teams are scheduled for their competition. **This form can be found in the same places as the above forms.** If there is limited registration, and the host needs to cancel, the director will check the "not made" box, **fax or email** the form to the GHSA, and notify any teams that registered so that they can reschedule for that date. Host schools **MUST** send this form to the GHSA and notify teams by **August 10**. In the case of a cancellation, host schools will refund registration fees.
5. As a courtesy, host schools are asked to notify all teams of the scheduled line up for their competition by Aug 10. This can be done by email. There is not an official form. There may be a case in which a team is the only one in their division, and they may choose to go to a different competition. Host schools will refund money to teams if the competition does not make, but they do not have to refund money if a school simply chooses to go to a different competition.
 6. August 15, 2008 is the Final Confirmation deadline. The host school will use the "Confirmation/Cancellation" form to notify the GHSA and registered schools of which teams are scheduled for their competition. This is the same form described in #4. Please check the "made" box and **fax or email** the final line up to the GHSA by **August 15**. (This gives coaches 5 days to make any needed changes after the Aug 10 cancellation date.) Please also notify all participating teams of final line ups by this date. This can be done by email. Final schedules will be listed on the GHSA and GCCA websites.
 7. The GHSA recognizes that, due to injuries or unexpected conflicts, there might be an unusual circumstance which warrants making a change to a school's schedule after the Aug 15 confirmation date. In such a case, the host school is not required to refund registration fees, but may choose to do so. The coach should inform the GHSA office via fax of the necessary change. This does not in any way relieve the coach/school of their responsibility to follow the necessary steps in establishing a competition schedule as outlined in this document.

For Competing Teams

1. Go to the GHSA (www.ghsa.net) or the GCCA (www.georgiacheer.net) website and look for "Sanctioned Events". Under "Cheerleading", click on the school for which you would like the contract. Download the form, fill it out, and send the contract and fees to the host school by **AUGUST 5, 2008**. **Like last year, this is an EARLY date. Plan in the spring when your bookkeeper is in the office.** All sanctioned events will be posted on the websites by the second week in May so that you have plenty of time to decide where you want to compete. Again, all forms and fees must be RECEIVED by Aug 5. **The GHSA is committed to respecting this deadline date.** It does not matter when the competition is. All events have the same deadline.

2. Host schools will notify participants by **August 10, 2008** if their competition does not make so that those teams can look for another competition. (Host sites that make are also asked to notify teams of the entire competition line up by this date.) Host schools will refund money to teams if the competition does not make. They do not have to refund money if a school chooses to go to a different competition (if they are the only team in their division, for example). If you do not hear from the host site by Aug 11, you may want to be proactive and call or email them yourself.
3. If a competition you registered for does not make, or if you need to change venues, you have **five days** to contact another host site to register for their competition, provided they have room and will let you enter. You will need to send them your contract and appropriate fees immediately. You do not need to notify the GHSA of this change, since host schools will notify the GHSA of final line ups on Aug 15.
4. **August 15, 2008** is the Final Confirmation deadline. By Aug 15, host schools must notify the GHSA and all participating teams of the final line up. Final schedules will be listed on the GHSA and GCCA websites.
5. The GHSA recognizes that, due to injuries or unexpected conflicts, there might be an unusual circumstance which warrants making a change to a school's schedule after the Aug 15 confirmation date. In such a case, the host school is not required to refund registration fees, but may choose to do so. The competing **COACH** must inform the GHSA office via fax of the necessary change. This does not in any way relieve the coach/school of their responsibility to follow the necessary steps in establishing a competition schedule as outlined in this document.