



**Columbus Consolidated
Government
Columbus Parks & Recreation
Athletic Division
3720 5th Avenue
Columbus, Georgia 31904
(706) 225-4506/ 4507 Office
(706) 653-4594 FAX**



October 3, 2016

Dear Coach:

We have assembled what we hope is a detailed packet of information. It is very important that you look over this information ASAP. **The team Excel Spreadsheet for the tournament program MUST be completed and emailed to the Columbus Sports Council at ColumbuSportsCouncil@columbusga.org by 9:00 AM on Monday, October 24, 2016.** This will allow us to properly plan and execute state tournament activities. Items received after the deadline will not get into the tournament program.

We cordially invite you and your team to the XVI Olympiad Softball venue. The entire Columbus community is excited to be able to host the GHSA State Softball Championships. We trust your stay with us will be pleasant and a memorable experience. Please visit the Sport's Councils Facebook page at Columbus, GA Sports Council and website www.columbusgasports.com for tournament updates.

Bat Testing – All bats will be tested prior to use in any games during the Championship event. A team representative shall collect ALL team/player bats and present them for inspection at one time. Bat inspection stations will open at 9:00 AM on Thursday. Teams playing the 2:00 PM games on Thursday will have priority to go through the inspection. Bats that fail the inspection will be confiscated and will be available for pick up following the respective team's final game. Approved stickers will be placed on bats that pass the inspection.

Opening Ceremonies will take place on Thursday at **12:00 PM** at the Stadium. Teams will line up at 11:30 PM by classification. Please ask the Team Check-In gate where your team needs to line up. Per GHSA, failure to have your team in uniform at the Opening Ceremonies will result in a \$100.00 fine to the school.

Bus Parking – After dropping off teams for "Opening Ceremonies" Thursday, buses need to proceed to Parking Lot "A" (between the Coliseum and Golden Park). Shuttles will be available for bus drivers who want to return to the softball complex, then back to the buses for team pick-up. On Friday and Saturday team buses will be allowed to park along Lumpkin Blvd.

Best Wishes,

Tommy Groce
Site Director

HOTEL RESERVATION ASSISTANCE

Please visit www.visitcolumbusga.com for a complete listing of hotels in Columbus, Georgia!

If you need further assistance, please contact Joel Slocumb at the Columbus Convention and Visitors Bureau, at 800-999-1613 or 706-256-0075 or email jslocumb@visitcolumbusga.com. **Please reference "GHS Softball Housing"!**

ROSTER & TEAM PHOTO FOR THE TOURNAMENT PROGRAM

****DEADLINE is MONDAY, OCTOBER 24, 2016****
*****BY 9:00 AM*****

Columbus Sports Council (706) 660-1996

EMAIL TO: ColumbusSportsCouncil@columbusga.org

SCHOOL NAME _____ FROM THE CITY OF _____

REGION _____ CLASSIFICATION _____ WIN AND LOST RECORD _____

HEAD COACH NAME : _____

CELL PHONE (____) _____ EMAIL ADDRESS: _____

(Roster Example)

<u>Player</u>	<u>Number</u>	<u>Position</u>	<u>Year</u>
Jennifer Jones	44	P/OF	Junior

Please complete your roster in the team template provided by the Columbus Sports Council at ColumbusSportsCouncil@columbusga.org. Please save your files with your school name and classification! Rosters and Team Photos MUST be emailed in order to be included in the program.

Don't Forget Your Team Photo!



2016 GHSA SOFTBALL STATE CHAMPIONSHIPS

Please read the “General Instructions” very carefully. Each year we have problems arise because the coaches/team representatives did not follow the instructions. Present the required paperwork completed at the initial team check-in.

Enclosed you have the following forms:

- **OFFICIAL TEAM TRAVEL FORM** – Please fill out this form out completely and turn it in at the “Team Entry Gate” at the arena. You are allowed to list (20) names on this form.
- **LINE-UPS/COIN TOSS** – Line-up cards, and the coin toss to determine “home team”, will be conducted with the official score keeper thirty (30) minutes prior to each game.
- **EXCESS TEAM ENTRY FORM** – List names on this form of individuals who are part of your team operations over the limit of the (20) names on the **TEAM TRAVEL FORM**.
- **GAME ADMINISTRATOR/RESOURCE OFFICER** – Each school is responsible to have an Administrator and/or Resource Office on site during the game. Please provide the name and cell # of those individuals on the enclosed form and submit it to the “Game Manager” upon arrival at the venue.

NOTE: TEAM ESSENTIAL PERSONNEL - “Spirit” individuals, non-playing students, coaches’ children, etc. are **NOT** considered “Team Essential Personnel”. As such, they are not allowed in the team dugouts during games.

**THE GHSA OFFICE WISHES YOU AND YOUR TEAM THE BEST OF
LUCK THROUGHOUT THE TOURNAMENT.**

GAME ADMINISTRATORS SCHOOL RESOURCE OFFICERS

Please list the individual(s), and their cell phone numbers, who will be in attendance at the GHSA State Tournament contest.

ADMINISTRATORS

NAME: _____

POSITION: _____

CELL PHONE #: _____

NAME: _____

POSITION: _____

CELL PHONE #: _____

RESOURCE OFFICERS

NAME: _____

POSITION: _____

CELL PHONE #: _____

NAME: _____

POSITION: _____

CELL PHONE #: _____

The head coach is responsible for turning in this form prior to the "Game Manager" upon arrival at the venue.

OFFICIAL TEAM TRAVEL FORM

SCHOOL: _____

Each team is allowed (20) names on the "Team Travel Form, consisting of players, managers, trainers, statisticians, etc. Coaches are admitted on their GHSA Coaches Pass. Teams wishing to admit more than the (20) names on this form must list the names of those individuals on the "Excess Team Entry Form" at the team entry gate.

NAME	FUNCTION (player, manager, etc.)
1 _____	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____
6 _____	_____
7 _____	_____
8 _____	_____
9 _____	_____
10 _____	_____
11 _____	_____
12 _____	_____
13 _____	_____
14 _____	_____
15 _____	_____
16 _____	_____
17 _____	_____
18 _____	_____
19 _____	_____
20 _____	_____

COACH: _____ DATE: _____

NOTE: The head coach is responsible for turning in this form when entering the "Team Entry Gate".

EXCESS TEAM ENTRY FORM

SCHOOL: _____

Teams wishing to admit more than the (20) names must list the names of those individuals on this "Excess Team Entry Form" at the team entry gate.

NAME	FUNCTION (player, manager, etc.)
1 _____	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____
6 _____	_____
7 _____	_____
8 _____	_____
9 _____	_____
10 _____	_____
11 _____	_____
12 _____	_____
13 _____	_____
14 _____	_____
15 _____	_____
16 _____	_____
17 _____	_____
18 _____	_____
19 _____	_____
20 _____	_____

COACH: _____ DATE: _____

The head coach is responsible for turning in this form prior to the "Game Manager" upon arrival at the venue.

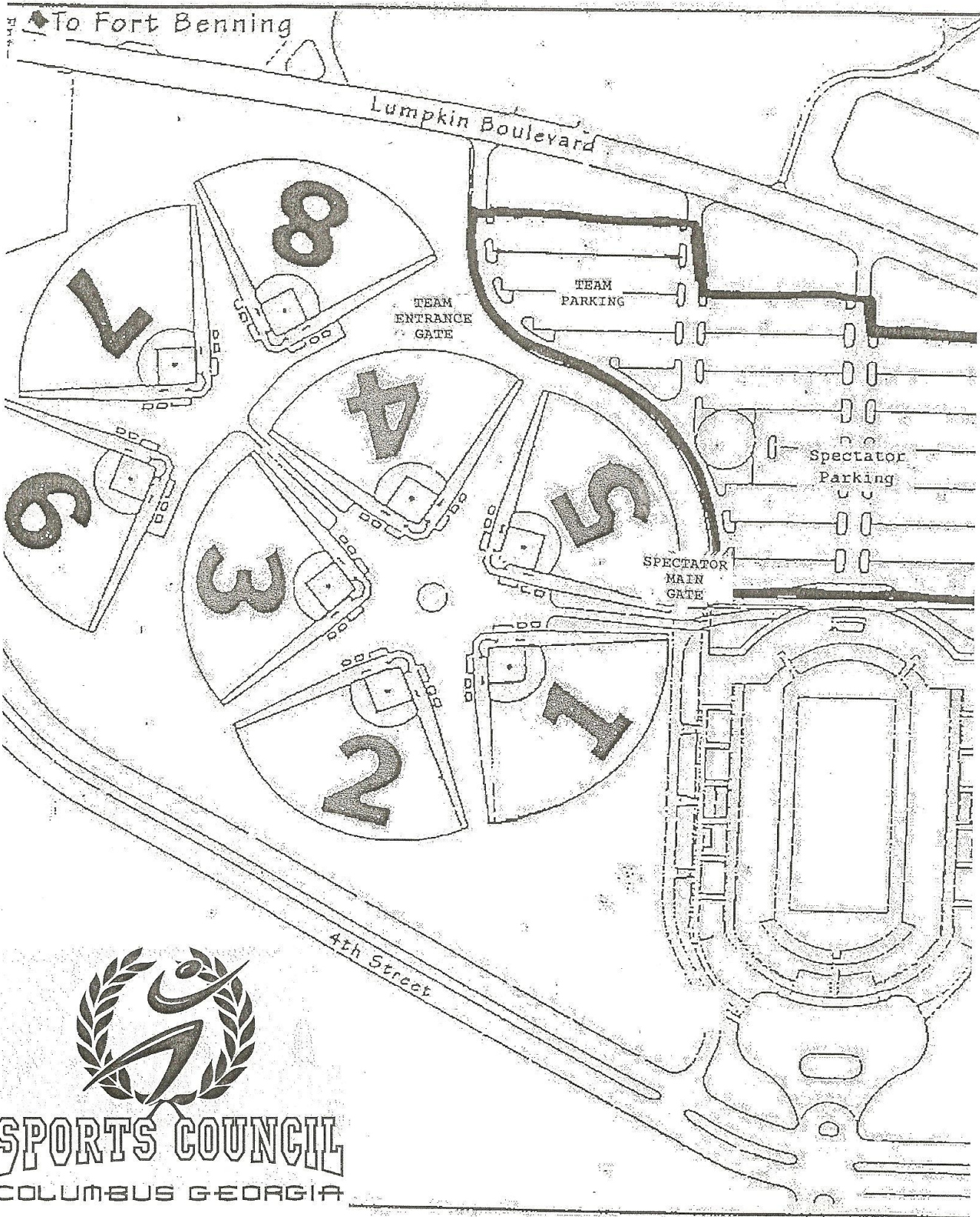
SOUTH COMMONS COMPLEX POLICY

1. **All team members must enter the complex through the player's gate (See enclosed map). This will be the only gate Players and Coaches will be allowed to enter free of charge. If team members or coaches enter main gate, admission will be charged.**
2. **Team Buses and Team Vans will be admitted free (no charge for parking) through the team parking entrance by Lumpkin Boulevard entrance. Individual vehicles will be charged a \$5.00 daily pass for parking charge.**
3. **Alcoholic beverages are prohibited in all areas.**
4. **Glass containers are prohibited in all areas.**
5. **All Team Coolers must be taken in complex through team gate.
No individual coolers are allowed in complex through main gate.**
6. **Top line of the bracket uses first base dugout unless a team is playing back-to-back on that field.**
7. **No pepper games between dugouts.**
8. **No ball-toss drills on field fence.**
9. **Animals are prohibited in all areas (except service dogs)**
10. **Lineups: Lineup cards are provided by the scorekeeper or on site staff. A copy of your lineup should be given to the scorekeeper 15 minutes prior to scheduled game time. Give original copy of lineup to umpire, second copy to scorekeeper, third copy to opposing coach or manager. The fourth copy is for your use. Give all substitutions to home plate umpire.**
11. **Coin Toss: Coaching staff shall be available 15 minutes prior to scheduled game time for the purpose of home/visitor designation. Official scorekeeper shall administer this and team shall receive one new game ball to warm up.**
12. **Teams are prohibited from warming up inside the confines (between fields) of South Commons complex. Practice areas may be found at:**

Benning Park	Rigdon Park
1441 Benning Dr.	1600 Howe Ave.
Columbus, GA 31901	Columbus, GA 31903

Practice times will be available Wednesday and Thursday only and shall be reserved at (706) 225-4506. Practices on Friday and Saturday will be on a first come first serve basis. Enclosed in your packet is a detailed map that will enable you to travel between these practice areas and South Commons complex in a matter of 10 minutes or less. Please limit warm-up on the tournament playing fields to the outfield grass. It is our intention to prepare the infield to the best of our ability with the time allotted between games. If either team gets on the dirt, with the intentions of warming up, before the grounds crew finishes, work will cease and they will immediately leave the field.

South Commons Complex
400 4th Street Columbus, GA 31901



SPORTS COUNCIL
COLUMBUS GEORGIA