

FORM HS is to be submitted by the Receiving Service Area School

INSTRUCTIONS: This form may NOT be handwritten and must be submitted for each **Home School** student 30 days prior to the semester in which the student participates in extracurricular activities at their **Service Area School**.
WARNING: Falsification of data on this form may result in institutional penalties such as fine and/or forfeitures of contests. It could result in the student being declared ineligible for any competition for a period of up to two years. It also could result in the transmission of a report of the falsification to the Professional Standards Commission if certified personnel were involved in the falsification.

SECTION A

ACTIVITY _____ SCHOOL YEAR _____

DATE OF THE STUDENT ENROLLMENT IN QUALIFYING COURSE _____

HOME SCHOOL CURRICULUM UTILIZED _____

SERVICE AREA SCHOOL _____ CITY _____

NAME			DATE OF BIRTH			DATE STUDENT ENTERED 9 TH GRADE			UNITS EARNED Prev Semester	TOTAL UNITS EARNED	(This Column for GHSA use only) ELIGIBILITY STATUS
LAST	FIRST	MIDDLE	Mo.	Day	Year	Mo.	Day	Year			

☐ Student is enrolled in Qualifying Course (Virtual, Onsite, Dual Enrollment)

Beginning & Ending Dates Attended			
Beginning with 9 th Grade			
(Give month, day, year)	Grade	Name of School	Address (City, State)

SECTION B - General Transfer Information

Present Home Address: _____
(Street) (City, State) (County)

Lives With: _____
(Names) (Relationship)

Is the current residence located in your school service area? _____

SECTION C- Questions

Do all parties (Students, Parents, and School Officials) understand and agree to the specific guidelines explained in By-Law 1.62(c)(5) of the GHSA Constitution and By-Laws? _____

UPLOAD TRANSCRIPT

Transfer Student Applications – Home School Form – HS

In order to apply for a Home School (Form HS) transfer student's eligibility at your school, you must submit a Transfer Student Application – Home School Form (Form HS). Click the Transfer Student Application Home School – Form HS button to begin.

The transfer application form should appear:

Fill out the application completely – there are several required fields on the form – marked with a red asterisk (*).

The student/athlete is required by law to be enrolled in one (1) course facilitated by the school must be taken by the home school student during the semester in which the student participates. The approved course may be face to face, virtual or dual enrollment. The student must be registered 30 days prior to participation.

The Date of Student Enrollment in Qualifying Course is required and should be 30 days before participation.

The Home School Curriculum Utilized (Abeka, Calvert, Georgia Connections Academy, etc...) by the student to calculate Total Units Earned must be listed and awarded Home School credit school be listed on the student/athletes' transcript.

The student/athlete must meet the same eligibility requirements as the public school students (accumulated units, units passed the previous semester, etc.) and complete the appropriate section of the form.

The check box for Student is enrolled in Qualifying Course (Virtual, Onsite, Dual Enrollment) must be checked.

The student must live in the service area in which he/she participates, residence information must be provided.

At the bottom of the form is an additional question related to the application and for uploaded of a Transcript as required documentation.

Once the form is completed, click the Check Transfer button to have the system validate the form. If any errors are located the system will highlight the required field:

Correct any noted errors and click the Check Transfer button again. In addition to validating the form, the system will check the academic eligibility of the student:

As is noted on the form, this does not mean the student is eligible. The GHSA must review the entire transfer form in order to determine the student's final eligibility. Note: a student must be academically eligible in order to gain transfer eligibility.

Once the form has been validated, click the Submit for Approval button at the bottom of the form in order to submit the student for approval by the school principal or headmaster. Similar to the Non-Transfer student process, the student will then appear on the roster in Pending status – awaiting approval from the school administrator.

Up until the student is approved by the administrator, changes can be made to the transfer application, by clicking the Transfer Application link. The application may also be deleted during this time. However, once the transfer has been approved by the administrator, no more updates are allowed. The roster entry will update once the administrator approves the transfer.

The transfer application then be reviewed by the GHSA and the student's eligibility will be determined. Once the GHSA has determined the student's eligibility, the GHSA office will update the roster to reflect the final eligibility status.

Additionally the bill specifies that a student that withdraws from a public school to home school will be ineligible for one calendar year. Home school students must meet all requirements public school students meet in order for enrollment including a current physical examination. They must try out, pay participation fees and meet any other requirements all students must meet.