



## INSTRUCTIONS FOR 1<sup>ST</sup> AND 2<sup>ND</sup> ROUND SOFTBALL GAMES

A. First round series will be hosted by the #1 and #2 seeded teams in each region. Second round series will be hosted by the higher advancing seed according to the GHSA State Tournament Bracket.

1. First round series: October 9 - 12 (Playing dates are subject to availability of umpire crews)
2. Second round series will be played on October 16 – 19
3. Games scheduling starting times prior to 4:00 PM are subject to availability of umpire crews.
4. Contest officials will be assigned by the GHSA Office. If you are hosting and you have NOT heard from the game officials no later than (48) hours in advance of the first game, contact the GHSA Office.
5. The host school is responsible for the following in the 1<sup>st</sup> & 2<sup>nd</sup> round series:
  - a. New game balls (3 per game)
  - b. Secure dressing area for umpires
  - c. Site Security & Game Manager
  - d. On-site lightning detection systemNOTE: The designated home team is responsible for keeping the official score book

6. FINANCES as follows:

- a. Ticket prices are \$7.00 per day for double headers and \$5.00 for single games. The double header must be played the first date of each round.
- b. The district assignment coordinator assigned to each series is responsible to invoice the host schools either prior to, or within 24 hours following, the final game by agreement with the host school.
- c. The GHSA Office receives 12% of the gate receipts.
- d. The host school receives 50% of the gate receipts after the GHSA amount.
- e. The visiting school receives 50% of the gate receipts after the GHSA amount.

NOTE: The "Financial Report" form can be found on the GHSA web site.

7. All other GHSA Policies and Procedures pertaining to the State Tournament apply unless otherwise specified. (Refer to page 75 of the GHSA White Book)
8. Each participating team member is allowed free admission at the site in which they are participating until their team is eliminated from the tournament.
9. ONLY GHSA Coaches Passes and officials with a GHSA Official's Pass are to be admitted at no charge with proof of identification.
10. Each competing team is allowed a maximum of (20) individuals on the "Team Travel Form". Others must sign in on the "Excess Team Entry Form".
11. Each school is responsible for the behavior of its coaches, players, and spectators. Therefore, the behavior and sportsmanship of spectators is a high priority and must be monitored by on-site school administrators.
12. Only "Team Essential Personnel" are allowed in the team dugouts. "Spirit" individuals, non-playing students, coaches' children, etc. are NOT considered "Team Essential Personnel".
13. Teams advancing to the "Elite Eight" in Columbus will find "Softball Elite Eight Team Instructions" on the GHSA web site.
14. Teams advancing to the 2<sup>nd</sup> round shall also submit a complete roster and team photo to [RhondaRawls@scoreatl.com](mailto:RhondaRawls@scoreatl.com) no later than Monday, October 15 @ 9:00AM. Failure to do so will result in a \$250.00 fine to the school (The template form is attached.)

# TEAM ROSTER AND TEAM PHOTO TEMPLATE

**DEADLINE IS MONDAY, OCTOBER 15 @ 9:00 AM**

Email to: Score Atlanta – Attention Rhonda Rawls at [RhondaRawls@scoreatl.com](mailto:RhondaRawls@scoreatl.com)

SCHOOL \_\_\_\_\_ CITY \_\_\_\_\_

CLASSIFICATION \_\_\_\_\_ REGION \_\_\_\_\_ OVERALL RECORD \_\_\_\_\_

HEAD COACH NAME \_\_\_\_\_

ASS'T. COACHES \_\_\_\_\_

NOTE: List each player with the following information.

<u>Number</u>	<u>Name</u>	<u>Position</u>	<u>Graduation Year</u>
_____	_____	_____	_____

**Failure to submit this information will result in a \$250.00 fine to the school.**

GEORGIA HIGH SCHOOL ASSOCIATION

**STATE FAST PITCH SOFTBALL TOURNAMENT - Official Team Travel Form**

SCHOOL: \_\_\_\_\_ SITE: \_\_\_\_\_

DATE: \_\_\_\_\_ CLASSIFICATION: \_\_\_\_\_

Each team is allowed (20) names, consisting of players and team essential personnel. Teams wishing to provide entry in excess of (20) names are required to list the names of those individuals on the "Excess Team Entry Form" (available on the GHSA Website) and the school will be billed for their admission. Coaches should sign in on the Coaches Entry Form.

NAME	FUNCTION (player, manager, etc).
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____

COACH: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Note: This form is to be turned in at the "Team Entry Gate" upon arrival at the tournament site.

GEORGIA HIGH SCHOOL ASSOCIATION

**EXCESS TEAM ENTRY FORM**

SCHOOL: \_\_\_\_\_ SITE: \_\_\_\_\_

SPORT/EVENT: \_\_\_\_\_ BOYS:  or GIRLS:

Teams wishing to admit more individuals than allowed on the sport specific team travel form must list the names of those additional "Team Essential Personnel" on this form at the team entry gate. Your school will be billed for these individuals. Coaches should sign in on the Coach Entry Form.

NAME

FUNCTION (player, manager, etc).

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____

COACH: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

The Head Coach is responsible for turning in this form prior to the event to the "Game/Event Manager" upon arrival at the venue.