

Houston County High School Theatre
920 Highway 96
Warner Robins, GA 31088
478-988-6340

Guidelines for 2021

Load-In

- The loading dock is located at the back center of the building.
- Schools should be ready to pull their trucks into the loading dock at the appointed time (see schedule).
- Your truck should move out of the load in immediately after loading in to allow for the following show to load into the backstage space during your 15 minute stage preview. Please load out of the backstage into the rear parking of the theatre immediately after your show.
- We have allotted 5 minutes for each school to load out of the performance space.
- Please rehearse your unloading procedures so that we can expedite this process.
- The loading dock manager will be present to oversee this process.

Dressing Rooms

- The production on deck will have use of the choir room in the building behind the theatre. The space is a large room with a piano. There are restrooms in the building. You must leave all personal items in the assigned classroom when you perform. NOTE: this area is not supervised by the host, any items left in the Choir Room are the responsibility of the performing school. This area will be disinfected when the performing school exits for performance.
- While the lobby restrooms will be open, these restrooms should **not** be used as dressing rooms.
- Each school will be assigned a classroom in the school's main building to use as a home base. This room will be used as a dressing room, lunch area, and waiting room. Restrooms located on the hall will be available for use.

Walk-Through

- Each school will have a 15-minute walk-through period (as specified in the GHSA rules).
- This is your time to use as you see fit: set the stage, run scenes, check lights, check sound.
- Before the 15-minutes elapses, all set pieces and actors should be behind the go-lines.
- During Region and State competition, "spike tape" can be placed during the 15-minute pre-performance time period and must be removed prior to time stopping. (Effective 2020-21 school year.)
- The host timekeeper will be present to provide timing updates.
- After each performance, the stage and backstage area will be disinfected.

Performance

- Each school is allotted 55 minutes to set, perform, and strike.
- During Region and State competition, "spike tape" can be placed during the 15-minute pre-performance time period and must be removed prior to time stopping. (Effective 2020-21 school year.)
- The stage manager will verify that each school is ready to perform, introduce the show, and time the performance.
- A cast member for each show should call "clear" as soon as the stage is clear at the end of the performance. This will provide an additional signal to the stage manager to stop the timer.

Load-Out

- Schools will load-out immediately following their performance.
- 5 minutes have been allocated to load out and disinfect the stage.
- Please rehearse your load-out procedures so that we can expedite this process.
- After the next show moves onto the stage to begin the 15 minute walkthrough, the backstage area will be disinfected.

Stage Dimensions

Houston County High

Load-in Door to Stage: 10' wide 12' high

Proscenium: 38' 0"

Stage Left Wing: 8' 0" width

Stage Right Wing: 8' 0" width

Apron to back wall: 39' 0"

Apron to Midline: 28' 6"

Apron to Back Traveler: 34' 6"

Sound

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- The facility soundboard is an Allen & Heath QU32 and will have channel inputs for CD and Aux capability from the booth.
- Schools that are using wireless microphones will need to provide their own soundboard and monitors for those items. They cannot be plugged directly into the soundboard at the facility. Outlet options are available in the sides and front of the house and may be utilized during the 15-minute walkthrough.

Lights

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- The facility lightboard is an ETC Element Board and will have the 9 zone submasters. Please note that we are not able to accommodate wireless lighting requests.

Additional Tech Notes

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- There is not a cyclorama.
- The back traveler is hung 4'6" away from the back wall so a performance, there would be more room for actors and technicians to crossover without being seen by the audience, but moving too quickly will cause the curtains to move.
- Actors and technicians may exit the doors and walk down the hallway to get to the other side of the stage, but there will be some light-spillage from the hallway into the performance space. We are unable to turn off the back hallway lights when the building is occupied.
- We have one follow spots available.

Parking/Entering

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- Please use the large parking lot in the front of the school. Production team members should enter together at the front of the school where a greeter will take them to their designated holding area. Spectators should enter only through the front doors of the lobby.